

**NORTHEAST MISSOURI AREA AGENCY ON AGING
BOARD OF DIRECTORS MEETING MINUTES**

Shelbina Library, Shelbina MO

September 24, 2018

10:00 A.M.

CALL TO ORDER: Twila Anderson called the meeting to order at 10:00 a.m. and led the group in the Pledge of Allegiance to the Flag

BOARD MEMBERS PRESENT: Jim Boettcher, Twila Anderson, Judy Sampsel, Joyce Pickering, Dollene Sanders, Carol Ragar, Travelle Whitaker, Cheryl Brammer, Martha Redding, Laura Burnham, Beverly Cole, Ruby Dunbar and Walt Bittle.

STAFF PRESENT: Pam Windtberg

EXCUSED: Joyce Findley, Cheryl Hayes

APPROVAL OF AGENDA: The agenda was approved.

APPROVAL OF Minutes: Cheryl Brammer made the motion approve the June minutes. Joyce Pickering and carried by aye vote of all those listed above as present.

EXECUTIVE DIRECTOR UPDATE:

We received \$80, 663.90 MEHTAP allocation for FY 19.

FY 18 Contractor monitoring began in August and will go through December. Board members are helping with the satellites.

Medicare Part D open enrollment begins on October 15th and ends on December 7th.

Our MIPPA grant for FY 18 ends on September 29. Our next MIPPA grant begins on the 30th of September.

ma4 was awarded another Navigator grant for the project period of 9/12/2018 to 9/11/2019. NEMO AAA has been awarded \$60,000. For this grant period we will continue to cover the same counties. We will continue to contract with Senior Adult Services Inc. (RSVP). Open enrollment begins November 1, 2018 and ends on December 15, 2018.

Our current BEC (benefits eligibility counseling) grant ends on December 31st. ma4 has applied for a renewal proposal for the period of January 1, 2019 to December 31, 2019.

For FY 19 we have Disease Prevention partnership agreements with NEMO Senior Citizens and the Randolph County Extension Office.

There will be no NEMO Senior Health EXPO this year.

Our FY 2018 audit has not been scheduled.

The state disaster coordinator will be in our office on October 5th to go over our disaster and business continuity plans.

FINANCIAL REPORTS (Balance Sheet and Budgeted Statement of Revenues and Expenditures): Laura Burnham made the motion approve the June, July & August financial reports as distributed. Seconded by Martha Redding and carried by aye vote of all those listed above as present.

CHECKS WRITTEN REPORT: Laura Burnham made the motion to approve June, July & August checks written report as distributed. Seconded by Dollene Sanders and carried by aye vote of all those listed above as present.

LEGISLATIVE UPDATE: The new fiscal year begins October 1. The Senate passed a compromise to provide two-thirds of FY19 funding for government programs. It includes a continuing resolution to fund agencies through December 7. The House is expected to pass the legislation this week, and if signed by the president by Oct. 1, it will mean the first time in over two decades that Labor-Health & Human Service's funding has been finalized at the start of the new federal fiscal year. Ten weeks into the new State fiscal year, Missouri revenue from income tax is lagging 65 million less than last year. Sales tax is up 5.25%. ma4/SHL are still interested in getting a Growth and Development bill passed and are looking at possible funding sources.

SHL REPORT: Walt Bittle reported on the upcoming SHL fall session.

C.A.R.E. REPORT: Bridget Morton and Jan Bray reported on the disease prevention programs they provide.

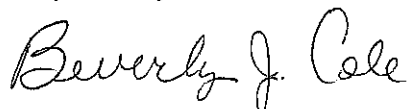
NEW BUSINESS:

1. USDA Meals/Medicaid Meals – June, July & August information provided.

2. Family Caregiver Support Program – June, July & August information provided.
3. Bylaws Committee Report – Laura Burnham reported to the Board that no changes to the by-laws are recommended.
4. FY 19 Board Committees List – Information provided.
5. Standing Committee Report, 1st Quarter FY18 – Information provided. Corrected information- the by-laws committee did not meet.
6. Year End Report – FY18 – Information provided.
7. Ratification of Executive Committee Actions – the Executive Committee met on 08/8/14 to evaluate the executive director's job performance. Dollene Sanders made the motion to ratify the Executive/Compensation Committee's action. Seconded by Cheryl Brammer and carried by aye vote of all those listed above as present. The Executive Committee met on 08/14/18 and approved the agency's new travel cost policy. Dollene Sanders made the motion to ratify this Executive/Compensation Committee's action. Seconded by Cheryl Brammer and carried by aye vote of all those listed above as present.
8. Purchase of New Copier – Laura Burnham made the motion to approve the purchase of a new copier from the lowest bidder. Seconded by Joyce Pickering and carried by aye vote of all those listed above as present.
9. Area Agency Audit Recommendations- Policies – Dollene Sanders made the motion to approve the following policies: Allowable Costs; Purchase & Disposal of Equipment, Supplies & Services; Procurement of Sub-Grants and Contracts; Services to be Secured through Bid or Qualification and Policies for Cyberspace. Seconded by Cheryl Brammer and carried by aye vote of all those listed above as present.

The meeting adjourned at 11:30 am.

Respectfully submitted,



Beverly Cole, Secretary